Student ICT Acceptable Use Agreement

- I will only use the academy's ICT resources and systems for academy work.

- I will not browse, download or send material that is inappropriate, offensive or extremist. This includes text, images, videos, music and games.

- I will report any accidental access, or receipt of, any inappropriate materials to a member of staff, as soon as possible.

- I will not download resources or software without the academy's permission.

- I will not reveal my password to anyone.

- I will not use anyone else's password and, if a password is revealed to me, I will advise the person to change it.

- I will be polite and courteous when communicating via any of the academy's platforms.

- I understand all emails to staff must be professional.

- I will not tamper with any computing equipment that may cause damage or disruption to learning.

- I will follow the academy's policy on mobile phones/devices.

- I understand I cannot take, share or publish any photos, or video footage, of staff or students without consent from the person. Consent must be obtained from the person, if over the age of 16, or the parent/carer, if the person is under 16.

- I understand most social media sites require users to be at least 13 years of age.

- I will not use social media during the academy day.

- I will not use social media to discuss, intimidate, bully or cause upset to any students or staff. This includes publishing, 'liking', sharing and re-posting.

- I will not attempt to add staff to social media accounts.

- I understand all internet and network usage, through an academy device, can be logged.

THE BRITTONS ACADEMY

**Building Knowledge,
Inspiring Futures**