



15 January 2024

Dear Parent/Carer,

Year 10 Parents' Evening – Thursday 25th January 2024

Year 10 Parents' Evening is taking place on Thursday 25th January between 4.00 pm and 7.00 pm. The evening will provide you with the opportunity to discuss your child's progress with all of their subject teachers.

The parents' evening will be held in the school hall and canteen. Prior to the evening, you need to login to EDULINK and schedule appointments with teaching staff. Appointments can be made from 5.00 pm today and will close at 12.00 pm on Thursday 25th January. If you are unable to book an appointment with a specific teacher (some teachers have more than one class), please email gslade@elatschools.co.uk

To make appointments:

- Open the Edulink app. **(This must be the parent/carer account, not the student)**
- Select the parents' evening option on the Edulink homepage (coloured orange).
- Click on "Year 10 Parents Evening" under the subheading "Name"
- Click on the corresponding box beneath the teacher's name, in line with your preferred time, to make an appointment with that subject teacher.
- Please note that you will only be able to make a maximum of 13 appointments.

It is our expectation that your child attends the parents' evening with you. On the evening, please stick to your allocated time slots to ensure the evening runs smoothly.

If you have any further questions, please do not hesitate to contact me via email ggilbey@elatschools.co.uk

Yours sincerely,

Mr G Gilbey
Head of Year 10