



2 September 2023

**Year 8 – 11 Return to School**

Dear Parent / Carer,

We hope this finds everyone well and are very much looking forward to welcoming students back to school next week.

Please be reminded Monday 4<sup>th</sup> September is an INSET day with no students expected to attend and on Tuesday, only Year 7 and 11 are required to attend. Years 8, 9 and 10 will return Wednesday 6<sup>th</sup> September.

Students must be on site by 8:25am in order to be seated, and ready to start the day, promptly in their form rooms at 8:30am.

All students are required to return in full school uniform as per our policy. Students were reminded before the summer break about the expectations regarding jewellery – one pair of small, plain studs and a watch are permitted. Rings, bracelets, necklaces and all other piercings must be removed before returning and left at home. Should you have any uniform issues please contact your child's Support & Guidance Manager by email for advice and someone will get back to you Monday 4<sup>th</sup> September.

Please remind students they are required, every day, to bring their equipment in a pencil case (minimum of pen, pencil, ruler, rubber, sharpener, calculator) and they will need a suitable school bag, big enough to carry A4 exercise books and text books without damage. Form tutors will check uniform and equipment each morning and failure to meet expectations will be addressed. We appreciate your support in ensuring students have what they need in order for them to get off to a positive start each day.

With regards to mobile phones, our policy is for phones to be off and away between 8:30 and the end of the school day and used only with the permission of staff. Should you need to contact your child during the school day please do not expect them to be able to answer calls or messages - instead, please phone Reception who will assist. Should your child need to contact you, they should let a member of staff know who can help.

Finally, please check canteen accounts are topped up ready for the return. Any issues with this or anything else arising over the summer that you feel would be helpful for us to know, please do not hesitate to contact the appropriate Year team.

Looking forward to seeing everyone back for the new year!

**Mrs. C. Whiley**

Vice Principal – KS4

**Ms. N. Wickenden**

Assistant Principal – KS3

