



**THE
BRITTONS
ACADEMY**

**Careers Education, Information,
Advice and Guidance**

Provider Access Statement

Review Date: September 2022



Aims

To state The Brittons Academy's arrangements for managing the access of education and training providers to students and/or their information for the purpose of giving them information about their offer. This statement sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Statutory requirements

Schools are required to ensure that there are opportunities for a range of education and training providers to access students in years 8 to 13 to inform them about approved technical education, qualifications or apprenticeships. This is outlined in section 42B of the [Education Act 1997](#). The Brittons Academy endeavours to meet all benchmarks set out in the Gatsby Framework, which is recognised as the exemplar standard of quality Careers Education Information Advice and Guidance (CEIAG).

Student entitlement

All The Brittons Academy students in years 7 to 11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Any provider wishing to request access to student information should contact the Careers Lead (Michaela Philpot – Assistant Principal) mphilpot@elatschools.co.uk or the Careers Coordinator (Paula Hissey) phissey@elatschools.co.uk. A number of events are integrated into our careers programme where we offer providers an opportunity to come into school to speak to students and/or their parents/carers. Individual post-16 providers are invited to support events, run assemblies and deliver talks about what they have to offer our students after The Brittons Academy throughout Key Stages 3 and 4.

Please contact our Careers Lead to identify the most suitable opportunity for your organisation.

Granting and refusing access

We only grant access for the approved Havering provider, Prospects, to pupil data and share this given their approved status by our local authority and their compliance with GDPR. We also provide references of Year 11 students to post-16 institutions when requested from approved educational establishments by secure and identifiable means. If visits are agreed providers will be given access to the best space for the nature of their event and all standard equipment to run a successful presentation. Any specialist or institution specific equipment will need to be brought by the provider. Our Safeguarding statement outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this statement and provide clear evidence of identity when visiting the school.

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the Careers Lead.

The Brittons Academy Information Advice and Guidance Map

	Half term 1	Half term 2	Half term 3	Half term 4	Half term 5	Half term 6
Y e a r 7	<p>SMSC Careers Focus</p> <p>Form: Meet the Careers Adviser</p> <p>Form Time: Goal Setting</p> <p>Brittons Alumni Talk</p> <p>Skills Builder Launch Assembly</p> <p>Careers Fair – Friday 8th October 2021</p>	<p>SMSC Careers Focus</p> <p>Author Visit</p> <p>HE Mythbuster Assembly</p> <p>Y7 Future Grad Launch</p>	<p>SMSC Careers Focus</p> <p>SMSC Development Afternoon</p> <p>Y7 Future Grad – What is Uni?</p> <p>Office Duty role</p>	<p>SMSC Careers Focus</p> <p>Careers Library Workshops</p> <p>National Careers Week W/C 7th March Assembly & Session</p>	<p>SMSC Careers Focus</p> <p>Employability Skills Workshops</p> <p>Future Grad – Campus trip</p>	<p>SMSC Careers Focus</p> <p>Form Time: ‘Steps’ Careers Booklet</p> <p>Y7 Future Grad – University Campus Trip</p> <p>Science: Call of the Wild</p> <p>Academic Reading Week</p>
Y e a r 8	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Brittons Alumni Talk</p> <p>Skills Builder Launch Assembly</p> <p>Careers Fair – Friday 8th October 2021</p> <p>Y8 Future Grad Launch</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>‘Your Choices’ University Taster Day</p> <p>Author Visit</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>SMSC Development Afternoon</p> <p>‘Your Choices’ University Taster Day (Mixed subjects)</p> <p>Y8 Future Grad – What is Uni?</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Form Time: ‘Steps’ Careers Booklet</p> <p>Office Duty role</p> <p>National Careers Week W/C 7th March Assembly & Session</p> <p>Careers Insight Day – Contact Uni Connect / Anglia Ruskin?</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Employability Skills Workshop</p> <p>Future Grad – How is university different from school? On campus session</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Academic Reading Week</p> <p>Science: Call of the Wild</p> <p>Careers Library Workshops</p>
Y e a r 9	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Brittons Alumni Talk</p> <p>Skills Builder Launch Assembly</p> <p>Careers Fair – Friday 8th October 2021</p> <p>Y9 Future Grad Launch</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Houses of Parliament Trip – Careers in Government</p> <p>Author Visit</p> <p>STEM Careers Talk – Ford</p> <p>Future Grad – Project Launch on campus</p> <p>Careers Library Workshops</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>SMSC Development Afternoon</p> <p>Subject area Assemblies</p> <p>Options Evening</p> <p>I:I Options Meetings (SLT)</p> <p>Access HE – Level Up Day</p> <p>Options Assembly</p> <p>Future Grad – Project check in</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Form Time: ‘Steps’ Careers Booklet</p> <p>I:I Careers Support Meetings</p> <p>National Careers Week W/C 7th March Assembly & Session</p> <p>Future Grad – Project feedback in school & project showcase on campus</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>University Talk/Visit</p> <p>Office Duty role</p> <p>Humanutopia ‘Who Am I?’ Day</p>	<p>SMSC Careers Focus</p> <p>BBC Young Reporter</p> <p>Academic Reading Week</p> <p>Army Activity Day</p> <p>Future Grad – Residential Campus trip.</p>

Year 10	SMSC Careers Focus Brittons Alumni Talk Skills Builder Launch Assembly Careers Fair – Friday 8 th October 2021 RPA What’s Next Event (13 th October 2021) Apprenticeships Talk (LH) 19 th October ‘What Career’/ ‘What Uni’ Event at Olympia, London Y10 Future Grad Launch	SMSC Careers Focus Careers Library Workshops Office Duty role Apprenticeship Talk Skills London Careers Event at ExCel, London (26 th -27 th November 2021) British Library Apprenticeship Talk?	SMSC Careers Focus Form Time: ‘Steps’ Careers Booklet SMSC Development Afternoon University Talk/Visit Future Grad – Resilience session on campus Careers Library Workshops Future Frontiers Launch	SMSC Careers Focus B & D College Taster Day Events? National Careers Week W/C 7 th March Assembly & Session Future Grad – Revision Skills session in school. Future Frontier programme continues	SMSC Careers Focus I:I Careers Support Meetings	SMSC Careers Focus Academic Reading Week Employability & Interview Skills Workshop Work Experience W/C 4 th July College Taster Days at Havering Colleges and Barking & Dagenham College Post-16 providers Information sessions I:I Careers Support Meetings
Year 11	SMSC Careers Focus Brittons Alumni Talk Careers Fair – Friday 8 th October 2021 Careers Library Workshops RPA What’s Next? Event Apprenticeships Talk (LH) 22 nd October College Transfer Evening Monday 4 th October 2021 7pm-8pm Y11 Future Grad Launch College Transition Evening I:I Careers Support Meetings Careers Library Workshops	SMSC Careers Focus Post-16 providers Information sessions CV Writing & Interview Skills Workshop Skills London Careers Event at ExCel, London (26 th -27 th November 2021) I:I Careers Support Meetings Future Grad – After school Positive Mindset & Revision sessions	SMSC Careers Focus SMSC Development Afternoon I:I Careers Support Meetings Form Time: ‘Steps’ Careers Booklet	SMSC Careers Focus I:I Careers Support Meetings National Careers Week W/C 7 th March Assembly & Session	SMSC Careers Focus Careers/Post-16 Support – Drop in sessions Future Grad – Residential Summer School	SMSC Careers Focus Careers/Post-16 Support – Drop in sessions

We promote and facilitate a number of physical and virtual careers insight talks and experiences throughout the year, targeted at different year groups. We are seeking volunteers to run **Parental Careers talks** to Year 8, 9 and 10 students, if you are interested in being involved in this please contact mphilpot@elatschools.co.uk or phissey@elatschools.co.uk.

All students have an individual Careers interview during Key Stage 4 with the **Trust’s Independent Careers Advisor, Kirsten Witchalls**, and may repeat this if required. Parents are welcome to attend with their child. Please contact kwitchalls@elatschools.co.uk if you have any questions regarding individual Careers interviews.

A Borough sourced NEET intervention runs from September until May half term for Year 11.

Our SMSC weekly bulletin contains a ‘Careers’ section to expose students to a range of post-16 pathways, employment areas and FE and HE institutions alongside exploring the qualifications, personal qualities and employability skills needed to thrive in the wider world.