

"Building knowledge, inspiring futures"

## Student ICT acceptable use agreement





## **Student ICT Acceptable Use Agreement:**

- I will only use the academy's digital technology resources and systems for academy work.
- I will not access inappropriate images, videos, music or online network games using academy equipment.
- I will not reveal my passwords to anyone.
- I will not use anyone else's password and if they reveal it to me I will advise them to change it.
- I will be polite and courteous when communicating via any of the academy's digital platforms and will only communicate with people I know about academy business.
- I will not browse, download or send material that is considered offensive or of an extremist nature.
- I will report any accidental access to, or receipt of inappropriate materials, or equipment failure to a member of staff.
- I will not tamper with any computing equipment that may cause damage or disruption to learning.
- I will not download any software or resources from the Internet without the academy's permission.
- I will follow the academy's policy on use of mobile phones/devices and understand I cannot share another person's image without consent.
- I will only take or publish images of staff and students with their permission and in accordance with the academy's policy on the use of digital/video images.
- I will not film myself or others while on academy grounds unless specifically directed to by a member or staff for academy work.
- I will not use social media during the academy day.
- I will not use any social networking sites to intimidate, bully or cause upset to any students or staff.
- I will not use social media to discuss other students outside academy hours or 'like' statements others have made that would intimidate, bully or cause upset.
- I will not attempt to contact or harass any member of staff through social media platforms.
- I understand that all Internet and network traffic/usage can be logged.

