

LONDON BOROUGH OF HAVERING

BRITTONS SCHOOL AND TECHNOLOGY COLLEGE GOVERNING BODY

Minutes of the Extraordinary Meeting of the Governing Body held at the School
at 6.45 p.m. on Tuesday, 23rd September 2008

PRESENT:

	Mr C Saunders (Chair)	
Mrs C McBride		Ms R Reynolds
Mr D LeI		Mrs B Saunders
Rev Dr R Love		Mrs K Warren
Mr D Warren		Mrs A Lakhan
Mr R Ratford		Mrs B Balkwill
Mr P Elmore		

In Attendance: Mrs Y Brand Clerk

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence were received from Ms S Anderson, Mr K Cullwick, Mrs S Asser, Mrs E Brunt, Ms D Stiles and Mr R W Sheffield. Governors gave their consent to these absences. The absence of Mrs S Roots was noted.

2. DECLARATION OF INTERESTS

No interests were declared.

3. DRAFT INSTRUMENT OF GOVERNMENT

The Chair advised governors that this meeting had been called in order to formally put in place an Instrument of Government for Foundation status. The Chair explained there were two errors on the draft that had been circulated to all governors and requested their approval to amend this draft. The two amendments required were:-

- (i) Amend the number of Local Authority governors from 2 to 1.
- (ii) Amend the number of Community governors from 5 to 6.

All governors agreed to make these amendments.

The Chair then proposed that the Governing Body adopt this draft Instrument of Government.

This was seconded by Mr D LeI.

All governors were in favour and the draft Instrument of Government was adopted.

Governors unanimously approved the following changes to the membership of the Authority, Community and Partnership categories:

- Ms R Reynolds and Mrs S Asser moved from Authority to Community;
- Rev Dr R Love moved from Authority to Partnership;
- Mr K Cullwick moved from Community to Partnership.

Governors noted that Ms Guest had left the employment of the school and therefore resigned as a Staff governor. Mr Ratford and Mrs Lakhan had been elected to fill the existing staff vacancy and the vacancy arising from Ms Guest's resignation.

For the record the Governing Body would be made up as follows:-

Parent Governors:	Mr P Elmore Mrs K Warren Mr K Warren Mrs E Brunt Ms D Stiles Mrs S Roots Vacancy
Local Authority Governors:	Mr D LeI
Staff Governors:	Mr R W Sheffield Ms S Anderson Mrs A Lakhan Mr R Ratford
Community Governors:	Mrs C McBride Mrs B Balkwill Mrs S Asser Mr C Saunders Mrs B Saunders Ms R Reynolds
Partnership Governors: (new)	Mr K Cullwick Rev Dr R Love

4. **DATES OF MEETINGS**

The date of the next meeting is 7.00 p.m. on Thursday 27 November 2008.

The meeting closed at 6.55 p.m.

Chairman

Date